

Linda Ermatinger

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CFO and EVP of Operations for a group of companies specializing in multiple aspects of both commercial and residential real estate transactions. Following initial entry level bookkeeping background, accelerated career path by returning to college. Graduated Magna cum Laude from St. Leo University with a Bachelor of Arts degree in Accounting. Additionally holds AA from St. Petersburg Junior College. Consistently upward career path.

ACCOMPLISHMENTS

- CFO, EVP of Operations – National Real Estate Ventures LLC
- Adept Property and Facilities Manager – interacting effectively with clients – pursuing real estate broker’s license
- Accounting Administrator for multiple properties including Northwood Commons, developing and implementing budget, cash flow, accounting procedures and operations standards
- Developed reporting standards and monthly commentary profitability report
- In human resources capacity, negotiated vendor contracts and instituted cost saving HSA (Health Savings Accounts) for employees
- Experienced in commercial, real estate, construction, retail and service accounting
- Proficient with multiple software programs:
 - Microsoft Excel
 - Quickbooks
 - Peachtree Accounting
 - Microsoft Word
 - Adobe Photo Shop Elements
- Notary Public

CAREER HISTORY

CFO/EVP OF OPERATIONS, National Real Estate Ventures LLC	2013 - Current
DIRECTOR OF OPERATIONS/COO (following BA in Accounting), TeleVisual Communications	2007 - 2010
BOOKKEEPER, TeleVisual Communications	1996 - 2007
ACCOUNTING ASSISTANT, Charles Rutenburg Corporation	1984 - 1996

EDUCATION/BOARDS/LICENSES/CAMPAIGNS

BA, Accounting, *Magna cum Laude*, St Leo University, 2005
AA, Accounting, Phi Theta Kappa, St. Petersburg Junior College, 2001